

Date: 19 July 2021  
OCC ref: MW.0081/21

Mrs Groth  
Clerk to Witney Town Council  
Town Hall  
Market Square  
Witney  
OX28 6AG

Environment and Place  
County Hall  
New Road  
Oxford  
OX1 1ND  
Rachel Wileman  
Assistant Director Strategic  
Infrastructure and Planning

Dear Mrs Groth

**Planning application by Ubico Ltd, Units F&G, Supergas Industrial Estate, Minster Lovell, Witney, Oxfordshire, OX29 0SY for planning permission: Section 73 application to continue development (change of use of parking/ industrial area to a recycling/ distribution area for paper, kitchen waste, glass, plastics, cans and cardboard including the sorting and baling of plastics, cans and cardboard. The construction of open bays for recyclables, three sided, open fronted structure to house baler and roof structure for kitchen waste. Erection of lighting columns. The erection of two portable buildings and one modular building to be used as offices, toilets and welfare facilities. Provision of parking for staff and visitors' vehicles and refuse recycling vehicles), permitted under 10/1451/P/CM (MW.0125/10), without complying with conditions 1, 12, 13 and 15 to allow for a revised layout, elevations, external materials and lighting design scheme to the approved at Ubico Waste Transfer Station, Units F&G, Supergas Industrial Estate, Minster Lovell, OX29 0SZ**

The above application has been submitted to this council for determination.

You can view the application and comment online through the link below, using ref **MW.0081/21**.

<https://myeplanning2.oxfordshire.gov.uk/Planning/Display/MW.0081/21?cuuid=DFEDFD F7-4C40-4223-A5FA-DD500F159883>

I should be grateful for any observations you may wish to make on the application by **9 August 2021**, you can comment online using the above link and reference. If you require more time, please contact me as soon as possible.

The application may be considered by the Planning and Regulation Committee if there are objections to it. However, if there are no objections or none that cannot be overcome by conditions or agreements the application may be delegated to the Assistant Director Strategic Infrastructure and Planning for decision.

I will notify you of the decision in due course. Details will be available online at the above link.

NOTE Consideration of the development may take place in public and representations may be published. The proposal may be considered by the Council's Planning & Regulation Committee (Only comments relating to planning issues will be taken into account when reaching a decision).

The Town and Country Planning Act 1990 as amended requires the determination of planning applications to be a public process. The Council will make information submitted in relation to planning applications available for public inspection and so it is not possible to take into account in the determination of the application any comments which are submitted confidentially. If you wish to submit any comments regarding this application, your comments as well as your name and postal address may be disclosed to third parties including those who have submitted the planning application.

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[www.oxfordshire.gov.uk/privacynoticedocument](http://www.oxfordshire.gov.uk/privacynoticedocument)

Yours sincerely,

*Emma Bolster*

Emma Bolster  
Planning Officer

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